



St Paul's Clinic
Palmyra Place, Newport NP20 4EJ

Check-list for New Patient Registration

1. NHS Number-This is a 10 digit number you can get from your previous practice.
2. Your previous GP Name and Address this is to help us identify your records when transferring to our practice.
3. Proof of ID: Passport/Driving Licence etc.
4. Proof of your address: utility bill/bank statement. Mobile phone bills will not be accepted. If your Driving Licence has your new address on we will accept that as proof of address.
5. If you are registering children you will need to provide their birth certificate and their immunisation history (red book).
6. Please make sure when completing our new patient questionnaire that all sections are answered. It is important that we hold the correct information on our records. Especially the Next Of Kin details.
7. You can nominate someone to have access to your medical records and collect prescriptions. Unless we are told who that is no one else apart from yourself can collect your prescription.

If the correct details and documents are not presented this will delay your registration

Please allow 3 working days for your application to be processed, you must ensure you have adequate medication from your current GP surgery during this period.

Thank you for your cooperation and welcome to St Paul's Clinic